
COUNTY COUNCIL, COUNTY MANAGER, AND BOARD OF HEALTH
IN AND FOR SUMMIT COUNTY, STATE OF UTAH

In the matter of:

COVID-19 Pandemic within Summit County

**JOINT PUBLIC HEALTH ORDER
(Stabilization Phase)**

Order No.: 2020-05

Date: April 30, 2020

Legal Authority: Utah Code §26A-1-114
Utah Code §17-50-
302(1)(a)(ii)
Summit County Code
§4-5-6(A)

The Summit County Health Officer (“**SCHO**”) issued his Public Health Order 2020-01 on March 15, 2020.

The SCHO issued his Public Health Order 2020-02 on March 23, 2020.

The SCHO, Summit County Council (“**Council**”), and the Summit County Manager (“**Manager**”) issued their Joint Public Health Order 2020-03 (the “**Stay-at-Home Order**”) on March 25, 2020.

The SCHO issued his Amended Public Health Order 2020-04 on March 31, 2020, which extended the Stay-at-Home Order to May 1, 2020.

The Governor of the State of Utah issued his “Utah Leads Together (Version 2)” and “Phased Guidelines for the General Public and Businesses to Maximize Community Health and Economic Re-activation” on April 17, 2020 (together, the “**Utah Leads Together Plan**”).

The Utah Leads Together Plan lays out three-phases to the COVID-19 (coronavirus) pandemic response: “**Urgent Phase**,” “**Stabilization Phase**,” and “**Recovery Phase**.” The Urgent Phase directs resources and regulations aimed at stopping the spread of the virus and ensures that our health care system does not become overwhelmed. The Stabilization Phase transitions into an effort to mitigate the spread of the virus, while simultaneously re-activating the economy step-by-step. To assist in this effort, an operational dashboard has been provided,

which establishes a color-coded health guidance system. This system consists of four levels: High Risk (red), Moderate Risk (orange), Low Risk (yellow), and New Normal (green).

The SCHO has determined that health data is sufficient to begin a transition in Summit County (the “**County**”) from the Urgent Phase into the Stabilization Phase and lifting the Stay-at-Home Order.

In issuing this Joint Public Health Order 2020-05 (this “**Order**”), the County has utilized the Utah Leads Together Plan as its baseline for Social Distancing Protocols (defined below), Mandatory Business Practices (defined below) and Business Specific Protocols (defined below).

The County formed a Stabilization Working Group to enlist businesses and industries within the County to assist it in developing appropriately tailored Business Specific Protocols for each individualized business sector within our community.

On April 28, 2020, the County applied to the Utah Department of Health for approval of this Order and any state required exceptions necessitated by such (the “**County’s Application**”).

On April 29, 2020, the Governor issued his executive order (i) adopting the Utah Leads Together Plan as a statewide order, and (ii) reducing the risk level statewide to “Orange” (the “**Governor’s Executive Order**”).

Pursuant to Utah Code §53-2C-103 (SB 3004), on April 29, 2020, after receiving a favorable recommendation from the Utah Department of Health on the County’s Application, the Governor granted the County an exception from the Governor’s Executive Order.

THEREFORE, PURSUANT TO UTAH CODE §26A-1-114, UTAH CODE §17-50-302, SUMMIT COUNTY CODE §5-4-6, AND SUMMIT COUNTY CODE OF HEALTH §1-1-10(b), BE IT HEREBY ORDERED BY RICHARD C. BULLOUGH, PHD, SUMMIT COUNTY HEALTH OFFICER, THE SUMMIT COUNTY COUNCIL, AND THOMAS C. FISHER, SUMMIT COUNTY MANAGER, IN CONSULTATION WITH THE SUMMIT COUNTY BOARD OF HEALTH, AS FOLLOWS:

Section 1. Purpose. The intent of this Order is to lift the Stay-at-Home Order in a manner so as to allow a lessening of regulations on individuals and the gradual normalization of business and commerce, while at the same time continuing to require Social Distancing Protocols (defined below) so as to prevent the spread of the COVID-19 coronavirus. All provisions of this Order shall be interpreted to effectuate this intent.

Section 2. Stay-at-Home Order Lifted. The Stay-at-Home Order is hereby rescinded and replaced in its entirety by this Order. Consistent with the Governor’s Executive Order, Summit County hereby transitions to the Stabilization Phase, Moderate Risk (Orange).

Section 3. **Social Distancing Protocols.** All individuals currently living within Summit County, Utah, to the maximum extent practicable, are directed to engage in the following practices:

- Stay at home as much as possible.
- Work from home whenever possible.
- Vulnerable individuals (aged 60 and older, individuals who are immunocompromised or have underlying health conditions) should follow the guidance set forth by the Centers for Disease Control and Prevention (“**CDC**”) and take enhanced precautions.
- Encourage socializing by phone and video chats.
- Individuals who are exhibiting symptoms of COVID-19 (cough, fever, shortness of breath) must wear a non-surgical mask or face covering that completely covers the nose and mouth whenever possible.
- It is recommended that all residents wear a non-surgical mask or face covering that completely covers the nose and mouth whenever possible in public settings where other social distancing measures are difficult to maintain.
- Avoid visits to hospitals, nursing homes, and other residential care facilities.
- Self-quarantine for fourteen (14) days after being exposed to an individual confirmed to have COVID-19.
- Engage in appropriate social distancing, including:
 - maintaining a 6-foot distance at all times from other individuals when in public;
 - not shaking hands with other individuals;
 - not visiting friends or family without urgent need;
 - not attending any gathering in excess of twenty (20) people, except for members of the same household or residence.
- Follow strict hygiene standards, including:
 - washing hands frequently with soap and water for at least 20 seconds;
 - using hand sanitizer frequently;
 - avoiding touching your face;
 - covering coughs or sneezes (e.g., into the sleeve or elbow, not hands);
 - regularly cleaning high-touch surfaces (e.g., buttons, door handles, counters, light switches)

- following any other standards promulgated by the CDC, the Utah Department of Health, and the Summit County Health Department (“**Health Department**”).

Section 4. Mandatory Businesses Practices. All businesses and establishments shall, to the greatest extent possible, comply with the following requirements:

- Ensure the safety of your building water system and devices after a prolonged shutdown by following the CDC Guidance for Building Water Systems found at <https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html>
- Identify a workplace coordinator who will be responsible for COVID-19 issues and their impact in the workplace.
- Provide signage at each public entrance to inform all employees and customers that they should:
 - Avoid entering if they have a cough, fever, or feel generally unwell.
 - Maintain a minimum of six (6) feet distance.
 - Sneeze/cough into a cloth or tissue.
 - Not shake hands or engage in any unnecessary physical contact.
 - Wear face coverings.
- Ensure adequate air circulation and post tips on how to stop the spread of germs.
- Discourage workers from sharing resources or other work tools and equipment, when possible. If not possible, sanitize tools and equipment after use and before sharing with a new user.
- Establish an emergency communication plan with key contacts and backups, chain of communications, and processes for tracking and communicating; share the response plan with employees and communicate expectations.
- Ensure every employee’s contact numbers and emergency contact details are up to date; ensure a plan is in place to reach employees quickly.
- Encourage digital files rather than paper formats (e.g., documentation, invoices, inspections, forms, agendas).
- Educate workforce about the threat of the pandemic, what the business is doing, and what they should do to protect themselves and their families.

- Review the CDC's business checklist.
- Consider what reserve supplies might be necessary to stockpile (e.g., cleaning supplies, gloves or other protective equipment, "to-go" containers).
- Plan for the possibility of interruptions to water or power that might force business closure.
- Establish a list of truly essential tasks and employees critical to business continuity.
- Employee Screening: Management shall and must ensure, on a daily basis and at the beginning of each shift, that no employee who presents symptoms of illness consistent with COVID-19 will be permitted to work. Where temperature checks are required, a fever is defined as 100.4°. Employees who are sick or who appear to have symptoms will be separated from other employees and customers immediately and sent home. A log must be kept of these daily checks and made available for inspection by the Health Department. Immediately clean and disinfect areas the sick employee visited. If an employee is confirmed to have COVID-19, employers should inform fellow employees while maintaining confidentiality; fellow employees should self-monitor for symptoms for fourteen (14) days.
- Train managers/leadership to spot symptoms of COVID-19 and to be clear on relevant protocols.
- Employees and customers should not congregate in groups.
- Enable employees and volunteers to follow the directives for all individuals, as described in the Social Distancing Protocols (e.g., by providing hand soap, hand sanitizer, or sanitizing wipes).
- Implement protections for elderly employees and other vulnerable employees who may be at higher risk of suffering extreme illness from COVID-19 by minimizing face-to-face contact with high-risk employees and volunteers, or assigning work tasks to high-risk employees and volunteers that allow them to maintain a distance of six (6) feet from other workers, customers and visitors, or to telework if possible.
- Recommend the implementation of flexible work hours (e.g., staggered shifts).

- Use online conferencing, email, or the phone instead of in-person meetings, even when people are in the same building.
- Allow as many employees as possible to work from home by implementing policies for teleworking and video conferencing.
- Reinforce key messages to all employees, including staying home when sick, using appropriate cough and sneezing etiquette, and practicing appropriate handwashing.
- Perform frequent and enhanced environmental cleaning of commonly touched surfaces, such as workstations, countertops, railings, door handles, doorknobs, break rooms, bathrooms, and common areas. Keep a logbook of cleaning regimen. Those cleaning should:
 - Wear gloves.
 - Clean surfaces with soap and water if dirty before disinfecting.
 - Use EPA-registered household disinfectant, diluted bleach, or alcohol solutions.
- For businesses that serve the public, designating with signage, tape, or other means six-foot spacing to ensure employees and members of the public maintain appropriate social distancing, including but not limited to when customers are standing in line.
- Encourage contactless pay options. Businesses that must accept cash, checks, or credit cards will use cleansing measures between transactions, including any best practices issued by the Health Department. Cash transactions are strongly discouraged, but not prohibited.
- Hand sanitizer and/or sanitizing products will be readily available for employees and customers throughout the business, facility, venue or site.
- Management will provide Personal Protection Equipment (PPE) to employees. PPE should not be shared and should be disposed of properly. After using gloves, employees should wash their hands.
- Provide disposable wipes or a suitable alternative as recommended by the CDC or the Health Department, such as bleach spray and rag, so that commonly used surfaces can be wiped down by employees before each use; provide no-touch trash bins.

- Post online or by other means whether a facility is open for business and/or how to contact a facility or obtain services by remote means.
- Implement social distancing (six feet) measures in communal areas of the establishment.
- Members, guests, patrons, or customers who present symptoms of illness consistent with COVID-19 will be excluded from the establishment.

Section 5. Businesses and Organizations; Specific Business Restrictions and Limitations.

- A. Businesses and Organizations. Unless closed pursuant to Section 6, all open businesses and organizations will comply with the Mandatory Business Protocols in Section 4, and may be required to comply with an additional layer of protocols under the Business Specific Protocols in accordance with Section 5(B).
- B. Specific Business Restrictions and Limitations (“**Business Specific Protocols**”).
1. **Building and Construction**. The following restrictions and limitations will apply to all commercial and residential building and construction work sites within Summit County:
 - Management will instruct all employees to clean their hands often with an alcohol-based hand sanitizer that contains at least 60% ethyl alcohol, or wash their hands with soap and water for at least 20 seconds. Soap and water should be used preferentially if hands are visibly dirty. Use of pressurized air or water sprays, for the purpose of handwashing/ disinfecting, that may result in the generation of bioaerosols, will be avoided.
 - Management will provide soap and water and/or alcohol-based hand rubs on the job site, and will ensure that adequate supplies are maintained. Place hand rubs in multiple locations to encourage hand hygiene.
 - Employees should wear a non-surgical mask or face covering that completely covers the nose and mouth whenever possible.
 - Employees will utilize disposable gloves where appropriate. Management will instruct employees to wash hands after removing gloves.

- Management will disinfect reusable supplies and equipment twice daily, at the beginning of the morning shift and at lunchtime.
 - Management will identify specific locations and practices for daily trash disposal, such as paper, disposable hand towels, food containers, etc. All job site trash must be removed or deposited in a dumpster daily. No-touch trash bins will be utilized. Management will instruct workers responsible for trash removal in proper PPE/hand washing practices.
 - Management will provide routine environmental cleaning (doorknobs, keyboards, counters, and other surfaces).
 - Employees will not use a common water cooler. Management will provide individual water bottles or instruct employees to bring their own.
 - Management will instruct employees to change work clothes upon arriving home; and wash clothes in hot water with laundry sanitizer.
 - Where possible, management will not stack trades (authorizing multiple trades to work in same area at same time).
 - Common restroom facilities will be sanitized twice a week.
 - In-person construction site meetings involving more than ten (10) individuals can be conducted via Zoom or similar platforms. In-person construction site meetings involving ten (10) or fewer individuals will be conducted pursuant to Social Distancing Protocols.
 - The general public or other non-construction patrons will not be permitted on job sites unless expressly permitted by property owner, or site superintendent. Such permitted individuals will be escorted at all times by the site superintendent, or his/her designee, and abide by all protocols in this section.
2. **Salons.** All hair salons, nail salons, beauty shops, cosmetology salons, esthetician salons, advanced practice esthetician salons, eyelash salons, barber shops, and tanning salons will comply with the following restrictions and limitations:

- All personal hygiene businesses are required to get a certification from the Health Department specifically for COVID-19 protocols and to display that certification where the public and health inspectors can see it.
- All employees will wash their hands frequently throughout the business day.
- Sanitizer will be available at each workstation, including styling, shampoo, pedicure, eyelash, nail, drying stations, and throughout the establishment. All establishments will review CDC guidelines for sanitation and adhere to the use of suggested products/methods.
- All lobbies and waiting areas will be closed to clients, patrons, and customers. All check-in procedures will occur prior to the client entering the facility.
- Social distancing (minimum of six feet) will be implemented between workstations. “Workstation” is defined as the entire space used by clients, patrons, customers, and cosmetologist to provide services. The parameter of each individual workstation will be separated by at least six (6) feet.
- All materials, tools, chairs, supplies, and equipment will be sanitized consistent with standards issued by the Health Department and the CDC after serving each client, patron, or customer. Capes, gowns, towels, sheets, table and pillow coverings, and any other porous materials will not be reused between unique users without laundering. Magazines, newspapers, books and other porous materials are prohibited from being in the establishment.
- Lobbies and establishments will be cleaned frequently.
- Employees, clients, patrons and customers are required to wear a non-surgical mask or face covering that completely covers the nose and mouth whenever possible. Services that cannot be performed without masks or face coverings must not be rendered (e.g.; beard trimming, waxing, piercing services).
- All employees will wear protective gloves while performing business services and practices. When performing services where gloves would be restrictive and hinder the performance of a service (i.e.; haircutting and styling, facials, waxing), gloves can be omitted after thorough hand washing as outlined in CDC guidelines. Gloves will be changed between each client, patron, or customer.

- No walk-ins allowed; service by appointment only. Appointments must be scheduled with sufficient time allowed to disinfect all procedure surfaces between services. Only clients, patrons, and customers with appointments may enter the facility. No children/minors, visitors or additional accompanying parents or guests will be allowed. For minors under the age of eight (8) who require a parent or guardian, or any unique situation that requires a parent or guardian to accompany a minor or adult, an appoint must be scheduled at a time when no other unnecessary staff/service providers, clients, patrons, or customers are present. A minimum of six (6) feet distance must be maintained between staff and parent or guardian while services are being performed.
- Every person must wash/sanitize their hands upon entering the facility. Each establishment is responsible for posting this protocol in an obvious and visible location.
- Power Dip nail treatments are prohibited.
- High risk activities, such as facials or waxing, should be suspended.
- Use of locker rooms, steam rooms, pools, hot tubs, and other wet areas are prohibited.
- In lieu of Employee Screening, sole proprietors will be required to take and record their temperature twice daily and keep a log of the results.
- Management will maintain a log of appointments with client, patron, and customer contact information to assist with contact tracing efforts.
- Clients, patrons and customers will be screened by phone and/or in-person prior to entering the establishment. If they are exhibiting any of the following symptoms, the client, patron or customer will be rescheduled to the later of fourteen (14) days, or three (3) days following the elimination of symptoms:
 - Cough
 - Shortness of Breath
 - Chills
 - Fever

3. **Physical Therapy Clinics and Services.** All physical therapy clinics and services will comply with the following restrictions and limitations:
- Screening
 - Patients will be screened by phone and/or in-person prior to entering the clinic or facility. If they are exhibiting any of the following symptoms, the patient shall be rescheduled to the later of fourteen (14) days, or three (3) days following the elimination of symptoms:
 - Cough
 - Shortness of Breath
 - Chills
 - Fever
 - All patients will have their temperatures taken as part of the screening for fever.
 - Management will maintain a log of appointments with patient contact information to assist with contact tracing efforts.

 - Spacing and Distancing
 - Lobbies and waiting areas will be limited capacity, such that social distancing is maintained.
 - All non-remote care must be one-on-one. Group therapy sessions are prohibited.
 - Patient spacing must be actively monitored.
 - Vendors, observers, and other non-essential individuals are prohibited from entering the clinic or facility.
 - Social distancing (minimum of six feet) will be implemented between workstations. “**Workstation**” is defined as the entire space used by patient and therapist to provide therapy. The parameter of each individual workstation will be separated by at least six (6) feet.
 - When the patient is a child, only one adult is permitted to accompany the child. If aerosols are generated during treatment, strongly encourage the adult to wait outside the examination room.
 - A plexiglass barrier will be installed at the front desk to shield employees from patients.

 - Hygiene
 - Handwashing and hygiene protocols must be implemented with clinical and support staff.
 - Mandatory hand washing or sanitizing upon patient arrival and departure must be implemented.

- All tools, chairs, and supplies will be sanitized consistent with standards issued by the Health Department after serving each patient.
 - Lobbies, waiting areas, and clinics will be cleaned frequently.
 - All children's play areas, toys, magazines, and similar items must be removed from waiting areas and lobbies.
- Employees and patients must wear a non-surgical mask or face covering that completely covers the nose and mouth whenever possible. Management will provide non-surgical masks or face coverings for each patient.
 - Lobbies, waiting rooms, bathrooms, and other common areas shall be cleaned throughout the day and at beginning and end of each business day.
 - Personal clothing should be changed when leaving the facility setting based upon risk posed by patient care.
 - Gowns or shoe coverings are not necessary, but would provide added protection.
 - Face shields or goggles that seal around the eyes must be worn when performing any treatment that creates an aerosol.
 - All universal precautions will be strictly maintained.
 - All employees will wear protective gloves, which will be changed between each patient.
4. **Child Day Care Centers and Facilities.** All child day care centers and facilities will comply with the following restrictions and limitations:

- General Standards for Operation
 - Management will conduct a health and wellness check of children and staff upon their arrival at the center or facility each day, which include temperature checks. Health and wellness checks are a great way for providers to take a few moments to notice how each child or staff member is looking, feeling, and acting when they first arrive. A child or staff member who presents signs of illness shall be sent home. Upon arrival, all children and staff shall wash their hands with either soap and water or hand sanitizer.
 - Pick up/drop off will occur at the front door. Parents or guardians will maintain six (6) foot social distancing at pick up/drop off. Only one family is allowed at center or facility entrance at any one time.
 - No parent/guardian or other person not associated with the center or facility will be allowed into the center or facility.

- Parents/guardians will be required to acknowledge in writing receipt and adherence to a "Voluntary Compliance Protocol" and daily "COVID Screening and Voluntary Acknowledgement" (the "Acknowledgement"). Acknowledgements shall be available for inspection by the Health Department upon request.
- All personal items of a child (including clothing, blankets, toys, lunch or snack containers) and staff will be cleaned before a child or staff member enters the center or facility.
- If a child has been attending another center or facility within the last fourteen (14) days, it is within the discretion of the administrator of the center or facility to allow the child to attend, ensuring no exposure at the "other" center or facility occurred or was reported.
- Cleaning logs will be maintained by the center or facility, documenting cleaning of a child's personal items (clothing, lunch items, blankets, toys, books, etc.). Staff will keep a log of on-site cleaning and washing. This log will be made available to the Health Department upon request.
- Meals and snacks will be served using disposable plates, utensils, and cups/water bottles. All food and drink items will be provided by the parent or guardian, using disposable packaging. Gloves and non-surgical masks or face coverings will be worn by staff when serving a child food. No food preparation will occur.
- Parent or guardian will be responsible for placing sunscreen on children and providing pre-cleaned personal items for the child, unless cleaning is available at the center or facility.
- Centers and facilities with laundries will create and maintain a log of daily laundered items. This log will be made available to the Health Department upon request.
- All common areas will be cleaned after each use or every two (2) hours as necessary; cleaning logs will be created and maintained. This log will be made available to the Health Department upon request.
- Restrooms will be cleaned and sanitized after each use or every two (2) hours - logs will be created and maintained by the center or facility, and will be made available to the Health Department upon request.
- Toys/books/other learning activities will be limited to a manageable size and cleaned after each use. Outdoor play areas will be cleaned and disinfected after each group use.
- Outdoor play areas will be limited to twenty (20) children/adults (1 adult, 9 children or ratios consistent with Child Care Licensing).

- Eating, learning and other activities will impose six (6) foot social distancing as best as possible and limit each room to twenty (20) children/adults (adhering to proper ratios).
- Cots/mats and other resting equipment will be separated by six (6) feet and children placed head to toe.
- A child's personal items will be stored separately and washed after each day.
- Children will wash their hands every two (2) hours. Hand sanitizer will be made available to children.
- Management will restrict groups of individuals within the center or facility to twenty (20) or less. These groups include children and staff. A provider can allow more than twenty (20) individuals in the center or facility if each group of twenty (20) individuals or less is in a room separated by full walls from the other group(s).
- Management will conduct daily health and wellness checks on all children and staff throughout the day. Having conducted a health and wellness check upon arrival will make it easier to notice if the child's or staff member's behavior or symptom's change throughout the day.
- Management will ensure that any visitors to any center or facility, including families seeking care, wash their hands with soap and water or an alcohol-based hand sanitizer before touching any center or facility surface.
- Limit mixing the groups of children (keep in separate rooms, allow on the playground at different times, etc.).
- If there is a confirmed case of COVID-19 among staff, facility must close immediately and alert the Health Department.
- Staff must clean and disinfect frequently touched objects and surfaces. More specifically, staff must ensure that surfaces and areas that are used and touched often are cleaned and sanitized after each use (i.e.; shared toys, keyboards, desks, and remote controls), or at least twice a day (i.e.; doorknobs, light switches, toilet handles, sink handles, and counter tops).

5. **Food Services.** All restaurants, food trucks, coffee shops, bars, taverns, nightclubs, C-stores which serve food, and caterers will comply with the following restrictions and limitations:

- General Standards for Operation for all Food Services
 - All food services are required to get a certification from the Health Department specifically for COVID-19 protocols and to display that certification where the public and health inspectors can see it.

- Cleaning supplies must be single use (paper towels, disposable mop heads, etc.) or laundered between every use (dishtowels, mop heads, etc.).
- Hand sanitizer will be available immediately outside of bathrooms.
- Restaurants, Food Service, Food Trucks, Coffee Shops, Bars, C-stores, and Taverns, including lobbies and waiting areas, must close for cleaning in the morning, between shifts (or every four (4) hours), and evening. Cleaning and disinfecting includes all high-traffic areas, tables, chairs, door handles, phones, floors, restrooms, and any high-touch surfaces.
- Staff who handle cash payments will not be involved in the preparation, handling, or delivery of food.
- Staff must clean and disinfect frequently touched objects and surfaces. More specifically, staff must ensure that surfaces, table tops, and areas that are used and touched often are cleaned and sanitized between use by members, guest, patrons and customers.
- Employee Screening will include taking the temperatures of all employees.
- Restaurants
 - Dine-in restaurant and food service is permitted.
 - Limit tables to groups of six (6) (unless members of the same household). Adjacent booths can be occupied if there is a minimum 5-foot (measured from the seat) effective barrier between booths. If a 5-foot barrier is absent, booths may be occupied if every other booth is skipped.
 - Small private events of twenty (20) people or less with reservations can only be accommodated by establishing a minimum 10-foot distance (or physical barrier) between the group and general public.
 - Maintain at least six (6) feet between seated customer groups, whether indoors or outdoors. Either move tables or mark off tables not to be used.
 - In waiting areas, a 6-foot distance must be maintained between parties or household groups, whether indoor or outdoor. Waiting areas will have floor markers to indicate proper spacing. Where 6-foot distance cannot be maintained, indoor group waiting areas are prohibited. Weather permitting, food establishments may use outdoor waiting areas with signs and other reminders for groups to maintain 6-foot social distancing. Consider using call-ahead or reservation systems to minimize wait times and stagger arrivals.
 - Upon entry, hosts point customers to signage that includes the following information:
 - Remind individuals from separate parties to stand at least six (6) feet apart.

- Outlines symptoms and encourages that if the customer, or someone they live with, has experienced COVID-19 symptoms, to please order takeout instead; and
 - Recommendation for high-risk individuals to order takeout/delivery instead of dining in for the protection of that individual.
- When possible, hosts should open doors for customers to help prevent congregating of customers at the entrance, show required signage, and explain operating practices.
- Employees who interact with customers or ready-to-eat foods must wear nonsurgical masks or face coverings at all times and perform hand hygiene between interactions with each table.
- Do not place utensils on table until customer is seated.
- Staff will avoid touching items that have been placed on the table (menus, plates, utensils, pens, cups, etc.).
- All customer tables and chairs must be disinfected between each customer or group. A dedicated staff member (not a server or other food handler) must clear and disinfect tables. Do not place tableware until customers are seated. Disposable single-use menus are strongly encouraged. If used, permanent menus must be disinfected after each use.
- Close restaurant for cleaning and disinfecting in the morning, afternoon, and evening. Cleaning and disinfecting includes all tables, chairs, door handles, floors, bathrooms, and any high-touch surfaces.
- Staff must use gloves when handling ready-to-eat foods (including ice). Gloves are not required when handling foods that have yet to be cooked.
- Playgrounds inside or outside of restaurants will remain closed.
- Buffet and self-serve restaurants will provide utensils, cups, plates and other service items only from the counter where food is ordered. None of these items will be accessible to the public. Buffet style restaurants will provide servers who will serve the meals from buffet to limit exposure. Customers will not be allowed within six (6) feet of the food serving area. Floor must be marked or barriers provided.
- All shared outside dining areas will remain closed.
- Customers at a restaurant bar must not be seated within six (6) feet of other customers, nor any taps, food, clean glasses, or the bartender work area (“the well”). Seats and stools in this area must be removed or unoccupied at all times if this 6-foot requirement cannot be met.
- Condiments must not be kept on tables, but rather given to guests upon request. Condiment containers must be disinfected after each use. Self-serve condiment stations must be monitored and disinfected at least every thirty (30) minutes.

- Self-serve drink stations must be monitored and sanitized at least every thirty (30) minutes, especially surfaces where customers touch. Cups, lids, and straws must be given to customers by food employees. Individuals may not bring their own reusable items (mugs, cups). Single-use items (including to-go boxes, pizza boxes, paper cups, and any other paper product that touches food) should be treated like ready-to-eat food and therefore should not be handled with bare hands by employees.
- Disinfectants/sanitizers effective against SARS-CoV-2 virus must be available. Chlorine bleach at 100-200ppm is recommended. Use disposable cleaning supplies if possible (towels, mop heads, etc.). Other supplies must be laundered for use each day.
- Employees in kitchen areas should practice social distancing whenever possible. Workstations should be arranged so that employees do not face one another. Non-surgical masks or face coverings are encouraged and training provided on the how to appropriately wear them. Whenever possible, staff should be separated into cohorts to minimize interaction between groups. All existing food regulations still apply.
- Hand sanitizer must be available at all customer entrances and outside of public restrooms. Hand sanitizer must not replace hand washing by food handlers.
- Restaurants will not operate if PPE, EPA- approved disinfectants and sanitizer, soaps, and other necessary cleaning supplies are not available.
- Take-out, carry-out, or drive-thru food service is permitted.
 - Take-out orders are encouraged. Take-out customers may order inside the establishment as long as the lobby or waiting area has floor markers to keep customers at least six (6) feet apart. Management must actively manage lobbies and waiting areas so as to ensure that Social Distancing Protocols are maintained at all times.
 - Carry out services will comply with the Third-Party Food and Grocery Delivery Service protocols.
 - To-go boxes, pizza boxes, paper cups, and any other paper product that touches food must be treated as food. Gloves will be worn by staff when handling.
- Bars, Taverns, and Nightclubs
 - Comply with all Restaurants protocols.
 - Food and beverage service at tables only.
 - Customers hold ID's for scanning or place them on a flat surface and step away. The ID is to be retrieved by the customer.

- The following services are prohibited during this the Orange stabilization phase:
 - Over the bar service.
 - At-the-bar seating.
 - Live vocal performances.
 - Multi-member entertainment groups.
 - Use of games/billiards/darts/etc.
- Waiting areas cued six (6) feet from each group.
- Expand outdoor seating capacity, if possible, while observing gatherings of no more than twenty (20) allowed and following all Social Distancing Protocols.
- Staff is responsible for ensuring customers are not congregating for any reason in or around the nightclub or bar. Customers shall not mingle with other customers not in their group.
- Restrict table to table contact.
- Reservations encouraged for prompt entrance and seating.

6. **Third-Party Food and Grocery Delivery Service.** All third-party food and grocery delivery service will comply with the following restrictions and limitations:

- “No contact delivery,” which means no person-to-person contact.
- Each employee who performs deliveries will have a current *ServSafe* Delivery COVID-19 Precautions online training with a copy of the Record of Training on file with the business and available upon request by the Health Department.
- Management will register their business and receive approval by the Health Department before conducting third-party food and grocery delivery services. Registration is free.
- Management will and must ensure, on a daily basis and at the beginning of each shift/rotation, through a symptom check, that no employee who presents symptoms of illness will be permitted to work. A written log shall be kept of ill employees. Said log will be made available to the Health Department upon request.
- All payments will be on-line or through telephonic credit card transaction. Employees will not handle cash or credit cards. **Tips should be added via phone or online. Cash tips should not be accepted.**

- All food will be packaged in a sealed package or container to ensure (1) that food has not been opened, and (2) that there has been no tampering with the food.
 - Food Delivery:
 - Food should be transported in a cooler, insulated bag or other container that can be sanitized between deliveries.
 - Delivery containers should be maintained at appropriate temperatures (FDA Food Code 3-501.16)
 - Employees who prepare the food are separate from the employee delivery food items.
 - Social Distancing Protocols will be followed. Package should be left on doorstep followed by a text or phone call alerting delivery has been completed.
 - Employees who perform deliveries must be gloved and wear a non-surgical mask or face covering that completely covers the nose and mouth during the “no contact delivery” transaction.
 - Prior to/Following Each Delivery:
 - All delivery containers will be sanitized.
 - Delivery vehicle touch points including but not limited to keys, steering wheel, doorknobs, gear shifts, radio knobs, cell phones/GPS will be sanitized prior to and following each delivery.
 - Management will inspect delivery vehicle at the beginning of each shift to ensure sanitary conditions.
7. **Long Term Care Facilities.** Access to long-term care facilities will be limited to close family relatives and facility staff. Long-term care facilities will generally conform to the guidance issued by the Centers for Medicare and Medicaid Services, Center for Clinical Standards and Quality.
8. **Hospitals, Health Care Services, and Social Assistance Services.** All hospitals, health care services, and social assistance services will comply with the following restrictions and limitations:
- Hospitals
 - Comply with the standards and protocols approved by the Utah Hospital Association in consultation with the Utah Department of Health.

- Health Care Services (Medical and Dental)
 - Service providers should use telehealth whenever possible.
 - Dentist should follow the guidelines established by the American Dental Association and the Utah Dental Association.
 - Screening
 - Patients will be screened by phone and/or in-person prior to entering the clinic or facility for symptoms of COVID-19, which include the following:
 - Cough
 - Shortness of Breath
 - Chills
 - Fever
 - All patients will have their temperatures taken as part of the screening for fever.
 - All patients who are symptomatic for COVID-19 must be segregated from those patients who are non-symptomatic.
 - Management will maintain a log of appointments with patient contact information to assist with contact tracing efforts.
 - Only patients with an appointment may enter the facility.
 - Spacing and Distancing
 - Lobbies and waiting areas will be limited capacity, such that social distancing is maintained.
 - Patient spacing must be actively monitored.
 - When the patient is a child, only one adult is permitted to accompany the child. If aerosols are generated during treatment, strongly encourage the adult to wait outside the examination room.
 - A plexiglass barrier will be installed at the front desk to shield employees from patients.
 - Hygiene
 - Handwashing and hygiene protocols must be implemented with clinical and support staff.
 - Mandatory wash in and wash out of all treatment rooms.
 - All tools, chairs, and supplies will be sanitized consistent with standards issued by the Health Department after serving each patient. A cleaning log will be maintained and updated.
 - Alcohol-based sanitizer and/or soap and water must be available in all clinics and facilities for patient and employee use.

- All children's play areas, toys, magazines, and similar items must be removed from waiting areas and lobbies.
- Employees and patients must wear a non-surgical mask or face covering that completely covers the nose and mouth whenever possible. Management will provide a mask or face covering to each patient.
- All employees will wear protective gloves, which will be changed between each patient.
- Lobbies, waiting rooms, bathrooms, and other common areas will be cleaned throughout the day and at beginning and end of each business day.
- Personal clothing should be changed when leaving the facility setting based upon risk posed by patient care.
- Gowns or shoe coverings are not necessary, but would provide added protection.
- Face shields or goggles that seal around the eyes must be worn when performing any treatment that creates an aerosol.
- All universal precautions will be strictly maintained.
- Social Assistance Services
 - General Standards for Operation
 - Workspaces for staff and volunteers, as best as possible, should allow for social distancing at a minimum of six (6) feet.
 - Waiting room will be limited capacity such that social distancing, at a minimum of six (6) feet, is maintained.
 - All staff and volunteers must wash hands regularly.
 - Individuals will wash hands after bathroom breaks, sneezing or coughing and before and after any kitchen activities.
 - Individuals will wear non-surgical masks or face coverings, including staff, volunteers, and visitors/clients/participants.
 - Mandatory wash in and wash out of all treatment rooms.
 - Lobbies and waiting rooms, bathrooms, and other common areas will be cleaned throughout the day and at beginning and end of business day.
 - Hand sanitizer will be available in the waiting room and at the clinic reception desk.
 - Hand sanitizer and masks or face coverings will be placed, with signage, at the building entrance.
 - Staff
 - Staff and volunteers will wear non-surgical masks or face coverings, and gloves when appropriate.

- Staff will screen individuals entering the facility.
- Staff will screen every person dropping off or picking up individuals to/from a facility.
- All surfaces, bathrooms and equipment will be cleaned or wiped down every sixty (60) minutes and a cleaning log will be updated and maintained.
- Staff will continue to offer virtual means for client appointments via phone or computer.
- Participants
 - Individuals will not be allowed to drop off or pick up participants with other individuals (6-foot social distancing at entrance).
 - Individuals will wear a non-surgical mask or face covering when dropping off participants.
 - Individuals testing positive for COVID-19 or having symptoms consistent with COVID-19 will not be allowed into the facility or within six (6) feet of the facility.
 - All personal items will be disinfected prior to individuals bringing them to the facility.

9. **Outdoor Recreational Facilities.** All outdoor recreational facilities, including resorts, golf, trails, trailheads, athletic and sports fields, park facilities and complexes, equestrian facilities, basketball, tennis, and multi-sport game courts, rentals, outfitters, and guides, swimming pools, hot tubs, and youth summer camps, activities, and programs will comply with the following restrictions and limitations:

- Park Facilities and Complexes, Trails, Trailheads, Athletic and Sports Fields, Equestrian Facilities, Swimming Pools, and Basketball, Tennis, and Multi-Sport Game Courts
 - Assign a staff member as an COVID-19 Safety Officer who will ensure that sanitizing product, proper signage, proper behavior and activities going on are in compliance with all public health orders.
 - No congregating on recreational trails, trailheads, parking areas, and other outdoor spaces in numbers greater than twenty (20) people.
 - Individuals will not engage in close contact or team sports. Sports fields and courts may remain open, but should only be used individually or by members of the same household.
 - Add additional activity times to spread guests out/work with other vendors. Inform public of high use times/help them spread out. Staff will provide direction during high traffic times.

- Field staff will start and end their day at different locations if possible. Allow office tasks to be done remotely.
- Do not share staff vehicles or tools, and disinfect before/after use.
- Issue refunds to patrons having symptoms, without penalty.
- Public water fountains will be turned off. Encourage public to bring their own water.
- Leave all gates in open position when courts/areas are open to the public.
- Provide signage and education at trailheads/ park facilities/ public boat launches. A facility will be closed if the following posted rules are not followed:
 - Playgrounds will remain closed until we have moved out of stabilization phase.
 - Play for pickleball and tennis at limited capacity (i.e.; singles-only).
 - Anyone waiting to play must wait outside the area and practice appropriate social distancing.
 - Server to use his/her own ball.
 - Fields to be open at limited capacity to groups of twenty (20) or less that are maintaining proper social distancing/sanitization practices.
 - Skate park to be open at limited capacity to groups of twenty (20) or less that are maintaining proper social distancing/sanitization practices.
 - Basketball courts open at limited capacity to solo basket shooting only at this time.
 - Dog parks will remain closed until staff is able to accommodate.
- Equipment rentals are suspended until staff can provide proper sanitization practices and approval is given by the Health Department. Require any equipment (i.e.; rackets, balls, cones, etc.), as well as hand sanitizer, to be provided by the patron.
- All equipment will be disinfected on a regular basis.
- Public restrooms will be cleaned 3x per day with sign warning patrons to use at own risk. A cleaning log indicating restroom was last cleaned shall be made available to the Health Department upon request.
- Equestrian -- only horse owner/trainer may saddle up, groom, handle or ride the horse. Barn groom-bays will be sanitized between uses. Use of another person's tack is prohibited.
- Swimming pools will be limited to 50% pool capacity, one swimmer per lane with no congregating on the pool deck at anytime.
- Leisure swimming pools will remain closed until otherwise allowed by the Health Department.
- Hot tubs will remain closed.

- Private clubs
 - Private clubs will not entertain gatherings over twenty (20) people. Where gatherings are permitted, clubs will ensure compliance with the Social Distancing Protocol.
 - All sign-ins shall be handled by a staff member (no sharing of pen and paper), and pre-communicate consequences to membership status for not following the rules.
 - Private clubs will encourage use of own equipment or purchase at low cost. Rentals will not be offered during the Orange stabilization phase.

- Golf
 - General Standards for Golf Course Operation
 - On-line time booking and prepayment is highly recommended.
 - Management will ensure tape line/physical indicators (6-foot minimum) and directional arrows guiding customers through the shop.
 - Credit cards/member account billing will be the recommended form of payment.
 - Appropriate communication will be sent out to members or customers on file explaining policies, procedures and expectations.
 - Management will provide staff with appropriate PPE (mask, gloves, and hand sanitizer).
 - Members will load their own bags on carts until further notice. Exceptions can be made, but only where staff has on appropriate PPE.

 - Golf Shops
 - Golf shops will remain open with a limit of one group (four customers) in the shop at any one time with social distancing cues/indicators present to encourage six (6) foot personal radius.
 - Doors will be left open or otherwise modified to reduce touching handles as much as possible (e.g.; slightly propped open during inclement weather). Handles will be disinfected regularly throughout the day.
 - Touch surfaces will be disinfected throughout the day and limited to the use of as few people as possible (counters, phones, etc.).
 - Merchandise for sale will only be handled by the staff. Shopping will be guided and customers will not be able to physically browse items for sale.
 - If requested, staff will give out scorecards and/or pencils during check-in process.
 - Rental clubs will be disinfected in front of the guest before use.

- There shall be either adequate social distancing or a physical plexiglass barrier between staff and customer.
- Practice Facility
 - Staff will not clean members' clubs.
 - Golf instruction will be conducted with at least six (6) between the instructor and student(s).
- Snack Shacks/F&B
 - Staff will wear appropriate PPE attire.
 - During operating hours an attendant will occupy the shack.
 - Staff will adhere to local F&B regulations.
- Golf Course
 - Touch points: flagsticks are fixed, rakes are removed, ball washers are removed, door handles are made redundant with foot holds or doors propped open.
 - Golf cars are available conditionally.
 - One ride and bag per cart (unless live in the same household).
 - Disinfect carts after each use (i.e.; backpack sprayer with disinfectant).
 - No scorecards on carts or pencils on carts (removed if left after completion of play).
 - Carts are staged at a minimum of six (6) feet apart.
 - Push/pull carts are disinfected before and after each use.
 - Restrooms
 - Disinfected regularly throughout the day.
 - Signage posted on restrooms disclosing that while they are cleaned throughout the day, they may still present a health risk,
- Practice Range
 - Range balls will be disinfected before staged on the range and after picked for the day.
 - Range set up promoting social distancing between members/customers minimum of six (6) feet between hitting stations.
 - Putting green targets are modified to be touchless and spaced for social distancing.
- Summer Youth Camps, Activities, and Programs
 - Groups will be restricted to twenty (20) individuals, unless a full wall can physically separate each group.

- Where a summer camp takes place at a larger facility (ski resorts, schools, recreational complex with both indoor and outdoor space) groups of twenty (20) individuals can be separated, utilizing both indoor and outdoor locations. Some of the schools and resorts have very large footprints to work within.
 - Limit mixing the groups of children (e.g. keep groups in separate rooms, allow on the playground at different times).
 - Take temperatures of all children upon arrival at the facility.
 - Children will be instructed on how to properly wash hands and be required to wash or sanitize hands routinely or every time an activity changes.
 - Alternating activities may be considered to maintain group spacing (one group doing one activity and the other group doing a different activity, then they switch and all surfaces are cleaned in between groups).
 - While eating lunch or during snack times, social distancing will be encouraged (eating lunch outside on the grass might be more conducive).
 - If lunch or snacks are provided by the camp, all recommended food service standards set forth in the Food Service Protocols will be followed.
 - Parent designated pick-up and drop-off areas will be implemented. If needed, alternating drop-off or pick-up times should be organized.
- Rentals, Outfitters and Guides
 - Guides and clients will ride in separate vehicles. Clients shall drive their own vehicles and meet guides at river parking lots or trailheads.
 - Guides who do not live together will ride in separate vehicles.
 - Social distancing will be maintained, when possible. The number of clients in the shop at any given time must be limited to maintain social distancing. If it is impossible to maintain social distancing, point of sale plexiglass barriers are required. Marking shall be placed to indicate six (6) foot spacing on the ground around the shop.
 - The use of non-surgical masks or face coverings by guides are required at point of sale, and should be worn in the field. Clients are encouraged to wear non-surgical masks or face coverings.
 - All types of tools and rental gear must be disinfected after each use, following CDC guidelines.
 - High traffic areas will be disinfected throughout the day, following CDC guidelines. Changing rooms will be cleaned and disinfected between use and multiple times throughout the day. Door handles and other frequently touched surfaces will be disinfected throughout the day.
 - All repair items will be disinfected prior to repair, and let dry before repair begins.

- Doors should be kept open when possible.
 - Soap, hand sanitizer and/or disinfecting wipes will be available in shops and on field trips.
 - Group numbers, including the guide, should adhere to public health orders for the current risk level. Single household groups are recommended.
 - Clients should be encouraged to provide their own beverages and foods for trips so there is no handing of prepared food by guides.
 - Any guided services or processes that cannot adhere to social distancing should at least have PPE in place.
 - Tours and lessons where social distancing cannot be achieved are discouraged.
- Resorts
 - Abide by and comply with the following:
 - Accommodations and Lodging Protocols
 - Arts and Entertainment Protocols
 - Building and Construction Protocols
 - Food Service Protocols
 - Indoor Recreational Facilities Protocols
 - Outdoor Recreational Facilities Protocols
 - Golf Protocols
 - Rentals, Outfitters, and Guides Protocols
 - Retail and Wholesale Trades Protocols
 - Summer Youth Camps, Activities, and Programs Protocols
 - Child Care Centers and Facilities Protocols
 - Resorts remain closed until May 15, 2020. Opening is subject to the approval of the Health Department.
 - Passive activities will adhere to a minimum of six (6) feet distances between patrons.
 - Athletic or moderate to high motion activities will adhere to a minimum of ten (10) feet between patrons.

10. Indoor Recreational Facilities. All indoor recreational facilities, including gyms, fitness centers, SPAs, exercise studios, health clubs, swimming pools, and hot tubs will comply with the following restrictions and limitations:

- Large Gyms and Fitness Centers (including Exercise Studios, Health Clubs, Swimming Pools and Hot Tubs)
 - Employee Screening will include temperature checks of all employees.

- Facilities will limit the number of patrons in the facility at one time to 1 person per 100 square feet. A maximum of twenty (20) people, including staff, per floor is allowed. Facilities may implement a reservation type system to ensure compliance with gathering requirements.
 - No sign-in sheets, touchpads, or touch surfaces required for entry.
 - Patrons will be required to maintain a social distance of ten (10) feet while exercising. Certain areas can be marked to delineate ten (10) feet boundaries.
 - High-risk individuals will be discouraged from using the facilities. If demand exists, facilities can create special times for such individuals.
 - Front entry and desk areas with markers to indicate proper social distance. Sneeze guards will be installed and touchless and online reservations and payments will be encouraged. Work areas will be wiped down at the end of every shift.
 - Employees must wear non-surgical masks or face coverings; patrons encouraged to wear non-surgical masks or face coverings whenever possible.
 - Hand sanitizer for patrons will be stationed throughout the facilities and sanitation supplies will be readily available near exercise machines and benches. Patrons will be required to wipe down equipment after each use. There will be increased staff monitoring of facilities to ensure compliance with all regulations and to help sanitize surfaces.
 - Weight and Cardio areas will be roped off to maximize separation and will be cleaned after each use.
 - Swimming pools will be limited to 50% pool capacity, one swimmer per lane with no congregating on the pool deck at anytime.
 - Leisure swimming pools will remain closed until otherwise allowed by the Health Department.
 - No team or group activities, except individuals within the same household.
 - Locker rooms and showers are closed.
 - Steam rooms, hot tubs, and dry saunas are closed.
 - Drinking fountains are limited to water bottle fill stations that require no touching.
 - Facilities will follow guidelines of sport specific governing bodies, related to COVID-19 if applicable.
 - Equipment given to patrons will be sanitized upon return and inventory will be rotated to limit turn over.
- Small Gyms and Fitness Centers (including Exercise Studios, Health Clubs, Swimming Pools and Hot Tubs)
 - Employee Screening will include temperature checks of all employees.

- Facilities will limit the number of patrons in the facility at one time to 1 person per 100 square feet. A maximum of twenty (20) people, including staff, per floor is allowed. Facilities may implement a reservation type system to ensure compliance with gathering requirements.
- Patrons are encouraged to bring own equipment needed for use. When public equipment is used, adequate disinfecting supplies will be available for patron use before and after, and staff will clean equipment after scheduled class.
- No sign-in sheets, touchpads, or touch surfaces required for entry.
- Strategic placement of equipment and markings of facilities spaced at least ten (10) feet apart.
- Limit use of only $\frac{1}{3}$ of available equipment, floor taped for patron space placement.
- Signage will be posted explaining Social Distancing Protocols and prohibition on gatherings.
- Eliminate all retail sales or if allowed, follow retail trade protocols.
- Schedules classes in order to allow for cleaning and disinfection in between classes.
- Clearly marked entry and exit areas, use separate locations where feasible.
- Zero hands-on contact between staff/patron, and patron/patron.
- Management will provide updated participant waivers which include COVID-19 specific details including nonparticipation if symptomatic. Details to include acknowledgment of public restroom and shared equipment use.
- Consider establishing designated facility use times for “at risk” population.
- Establish rotation of shared equipment to allow for long periods of non-use.
- Water fountains are not available for use unless no touch options for refilling waterbottles is available.
- Weight and Cardio areas will be roped off to maximize separation and will be cleaned after each use.
- Swimming pools will be limited to 50% pool capacity, one swimmer per lane with no congregating on the pool deck at anytime.
- Leisure swimming pools will remain closed until otherwise allowed by the Health Department.
- No team or group activities, except individuals within the same household.
- Locker rooms and showers are closed.
- Steam rooms, hot tubs, and dry saunas are closed.
- Classes held outside are limited to a maximum of twenty (20) people, including staff, while observing all Social Distancing Protocols.

11. Funerals.

- Funeral homes are authorized to meet with families to make arrangements for final disposition, but should do so by telephone or remotely when possible. If funeral homes must meet with families, they should do so provided they practice social distancing consistent with the Summit County Health Department and CDC guidance.
- Individuals may attend funerals, viewings and/or graveside services, whether at a place of worship, funeral home, burial site, or other similar location, provided that the gathering consists of no more than twenty (20) attendees at one time (i.e.; shifts). The space utilized must allow for social distancing (six feet spacing between people). Venues should make accommodations for remote attendance, if possible, for others. Individuals who are at high risk from COVID-19 are strongly encouraged to attend remotely.
- Screen potential attendees for illness, symptoms and exposure to COVID-19 and ask that such persons not attend the service in person.
- Provide hand sanitizer and Kleenex. Ensure that restrooms are stocked with plenty of soap and disposable towels for handwashing and hand drying.
- Encourage families not to serve food and beverages before, during or after the service.
- Encourage families to scale back (or, ideally, eliminate) direct contact like handshakes, hugging, and kissing at the service or funeral.
- Ensure facilities are cleaned and sanitized regularly. Clean high traffic areas and parts of the facilities used most often (door handles, knobs, faucets, toilets, water fountains, as well as any surface that comes into human contact) following CDC cleaning and disinfection guidance.
- Plan a larger celebration of life at a later date.

12. Churches, Religious and Faith-based Organizations. All churches, religious and faith-based organizations will comply with the following restrictions and limitations:

- Encourage video conferencing of church and religious events.

- All clergy, staff, and members will wear non-surgical masks or face coverings when interacting or gathering in groups of less than twenty (20) individuals.
- Appointment only visitation and facility access, with screening of visitors for symptoms. Any regular sanctuary activities that are essential be completed by one person.
- All meetings will limit attendance to twenty (20) person threshold while observing Social Distancing Protocols. Minimize all group activities or facility rentals to those essential activities, while still observing Social Distancing Protocols.
- For services of twenty (20) or less, where social distancing can be observed, doors will be propped or rigged to operate with feet instead of hands. Attendees should be encouraged to wear non-surgical masks or face coverings.
- Utilizing technology and parking areas for gatherings, either virtual or in person, using cars (drive-in or drive-up style) are acceptable under the following conditions:
 - no access to bathroom facilities;
 - participants to stay in cars;
 - the number of people outside of cars does not exceed twenty (20);
 - social distancing is applied to parked cars (6' between cars); and
 - Volunteers, staff, and clergy following appropriate Social Distancing Protocols, wear a non-surgical mask or face covering, and observe sanitizing protocols.
- Meetings previously held in offices should be held in larger spaces to allow proper social distancing. Staff and clergy hold personal member meetings in homes or church or other facilities by appointment only, sanitizing between visitors. Limit home visits to the most essential and with proper PPE. Social Distancing Protocols shall be complied with under all circumstances.
- Distribution of sacrament should follow the highest sanitation procedures, including the use of proper PPE. Preference is to limit any public passing or distribution of the sacrament.
- Donations and tithing will be accomplished by mail, phone or electronic means. There shall be no pass-around collection methods utilized.

- Shared equipment and material must be sanitized thoroughly between uses. Prayer books, hymnals, kippahs and tallit will be withdrawn at this time. Items may be reintroduced as risk lowers.
- Youth camps, education, and any other types of classes may be held (i) virtually or (ii) in accordance with Section 7 (gathering protocols), Summer Youth Camp, Activities, and Programs Protocols, and Child Care Center and Facilities Protocols.
- Any formal child care must comply with the Child Care Center and Facilities Protocols.
- Religious leaders and workers, including officials, workers, and leaders in Churches are exempt from the gathering restrictions. This includes workers necessary to plan, record, and distribute online or broadcast content to community members.

13. **Accommodation and Lodging.** All hotels, accommodation, and lodging will comply with the following restrictions and limitations:

- All hot tubs, locker rooms, saunas, steam rooms, and spas will be closed to members, guests, patrons, and the general public.
- Management will implement social distancing measures in lobbies and other communal areas of the establishment, including lines for front desk and concierge, and cleansing measures between each transaction for staff who have to handle cash and credit cards at check-in.
- Visitors will be greeted/screened and asked to use hand sanitizer and to wear a mask (which will they may be provided by the Hotel/Resort, subject to availability). Reception areas, registration, concierge, and valet areas should be screened by a plexiglass barrier.
- Appropriate PPE (wearing non-surgical mask or face covering and gloves) will be worn by all employees based on their role and responsibilities and in adherence to state or local regulations and guidance. Training on how to properly use and dispose of all PPE will be mandatory. Every employee entering the Hotel/Resort should be provided a non-surgical mask or face covering and be required to wear such while on hotel property. Gloves will be provided to employees whose responsibilities require them as determined by medical experts including

housekeeping and public area attendants and security officers in direct contact with guests.

- Shuttle services will adhere to guidance provided by the Health Department.
- Where a guest, member, or patron tests positive for COVID-19, management will house such guest, member or patron during the quarantine period.
- Management will post signage approved by the Health Department which advises members, guests and patrons of COVID-19 protocols. Guests, members, patrons should receive a COVID-19 awareness/information card.
- Room service food delivery is permitted.
- Digital check-in and check-out are encouraged.
- Consider designating one staff member to attend to sick guests.
- Guests who are symptomatic shall stay in their rooms. Where it is necessary for them to leave their room, they must wear a non-surgical mask or face covering at all times.
- Daily housekeeping services should be discontinued to prevent transmission between rooms during guest stays and protect employee exposure occurrence. An outright prohibition for any mid-stay services is not recommended. If a mid-stay or daily service is provided, employees will minimize contact with guests while cleaning hotel rooms; guest room attendants will offer to return at an alternate time for occupied rooms. Industry leading cleaning and sanitizing protocols must be used to clean guest rooms, with particular attention paid to high-touch items including television remote controls, toilet seats and handles, door and furniture handles, water faucet handles, nightstands, telephones, in-room control panels, light switches, temperature control panels, alarm clocks, luggage racks and flooring.
- Daily guest room cleaning should include a complete change of towels, bed linens, pillows, and guest consumable items. Launder all exposed linens and cleaning supplies separately, washed at high temperatures and in accordance with CDC guidelines. Dirty linen will be bagged in the guest room to eliminate excess contact while being transported to the laundry facility.
- All hard surfaces and high touch areas must be completely disinfected with an EPA registered chemical disinfectant.

- Provide guest with their own in-room sanitation solutions, sprays, or wipes to instill guest confidence (e.g.; alcohol wipes). Such sanitation supplies will be placed out of the reach of children.
- When possible, rooms should remain vacant for forty-eight (48) hours after check-out and prior to cleaning.
- Public area furnishings, conference layouts, and other physical layouts will be arranged to ensure appropriate social distancing.
- Management will comply with, and not exceed, local or state mandated occupancy limits.
- Hand sanitizer dispensers, touchless whenever possible, will be placed at key guest and employee entrances and contact areas such as entrances, reception areas, hotel lobbies, restaurant entrances meeting and convention spaces, elevator landings, pools, salons and exercise areas. Hand sanitizer throughout the back of house (in touchless dispensers) for employees.
- Employees will be trained on how to respond swiftly and report all presumed cases of COVID-19 as required by the Health Department. Management will be ready to provide support to members, guests, and patrons.
- Case Notification. If there is a report of a presumptive case of COVID-19 at the facility, the workplace coordinator, who will be responsible for COVID-19 issues, will notify and work with the Health Department on appropriate actions.
- Members, guests, and patrons will enter the hotel/resort through doors that are either propped open, are automated or manually operated by an employee.
- Employees will not open the doors of cars or taxis.
- Guests requesting bell service will be assisted and the bell cart will be sanitized after each guest is assisted.
- Valet services will be suspended until further notice.
- Hotel vehicles will be thoroughly cleaned before and after each use.
 - No more than four guests will be permitted per SUV and no more than two guests will be permitted per sedan.
 - Guests will not be permitted in the front passenger seat.
 - An employee will be present to sanitize the button panels at regular intervals, at least once per hour.

- Elevators shall be limited to single rides or member of the same household or roommates.
- The frequency of air filter replacement and HVAC system cleaning will be increased and fresh air exchange will be maximized.
- Shared tools and equipment will be sanitized before, during and after each shift or anytime the equipment is transferred to a new employee. This includes phones, radios, computers and other communication devices, payment terminals, kitchen implements, engineering tools, safety buttons, folios, cleaning equipment, keys, time clocks and all other direct contact items used throughout the hotel/resort. The use of shared food and beverage equipment in back of the house office kitchens (including shared coffee brewers) will be discontinued.
- Management will comply with Food Service Protocols for restaurants, bars, taverns, and nightclubs.
- Meeting and banquet set-up arrangements will allow for physical distancing between guests in all meetings and events based on Social Distancing Protocols. Gatherings of more than twenty (20) guests in any conference or meeting room is prohibited. Buffets will be subject to the Food Service Protocols.
- Any owned or managed retail outlets, retail partners and tenants operating with the hotel/resort shall comply with the Retail and Wholesale Trades Protocols.
- Swimming pools will be limited to 50% pool capacity, one swimmer per lane with no congregating on the pool deck at anytime.
- Leisure swimming pools will remain closed until otherwise allowed by the Health Department.

14. Property Management. All property management services will comply with the following restrictions and limitations:

- Employees working in guest areas will wear a non-surgical mask or face covering, and gloves, or will work behind a plexiglass barrier when possible.
- High touch surfaces (door handles, counter-tops, work space surfaces, elevators, public restrooms) will be sanitized hourly with EPA approved cleaners.
- Snack/sundries and all loose product removed and service is suspended.

- Housekeeping services are discontinued during guest stay. Post-departure cleaning, using a methodical approach, thoroughly clean every guestroom in the hotel to include all hard and soft surfaces. Every hard surface in the guestroom must be disinfected.
- Non-emergency maintenance services while the property/unit is occupied is discontinued. Emergency maintenance providers will wear non-surgical masks or face coverings, and gloves. Where possible, guest should leave the room/unit during service.
- Lobby areas for check-in/check-out will comply with Social Distancing Protocols.
- SPA, locker rooms, saunas, hot tubs, and steam rooms will remain closed.
- Swimming pools will be limited to 50% pool capacity, one swimmer per lane with no congregating on the pool deck at anytime.
- Leisure swimming pools will remain closed until otherwise allowed by the Health Department.
- Launder all exposed linens separately.
- Provide guests with their own sanitation solutions or wipes.
- All reusable collateral to be removed from rooms.
- Extra pillows and blankets stored in the guest room closets will be removed and available upon guest request.
- When possible a 48-hour blackout period will be followed between arrival/departure period of any reservation. Housekeeping staff will be trained to use disinfectants safely and correctly. Staff should wear non-surgical masks or face coverings, and gloves when cleaning.
- Management will maintain records that will assist in tracing who has been in contact with any infected individuals who have stayed at the unit/guestroom.

15. **Grocery Stores and Food Service.** All grocery stores and food services will comply with the following restrictions and limitations:

- Signage. Signage at each public entrance of the facility to inform all employees and customers of the following:
 - DO NOT ENTER the facility if you have a cough or fever.
 - Maintain a minimum six-foot distance from one another.
 - Sneeze and cough into a cloth or tissue or, if not available, into one's elbow.
 - Do not shake hands or engage in any unnecessary physical contact.

- Measures to Prevent Crowds from Gathering.
 - Limit the number of customers in the store at any one time to one person per 100 square feet of interior floor space.
 - Post an employee at each public entrance to ensure that the maximum number of customers in the facility set forth above is not exceeded.
 - Set an established daily window of time for high-risk groups to shop without pressure from crowds.
 - Waive prescription delivery fees for high-risk individuals.

- Measures to Keep People At Least Six Feet Apart.
 - Signage outside the store reminding people about social distancing and to keep a distance of at least six (6) feet apart, including when in line.
 - Placing tape or other markings at least six (6) feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain social distance.
 - Separate order areas from delivery areas to prevent customers from gathering.
 - All employees have been instructed to maintain at least six (6) feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
 - Install Plexiglas "sneeze-guard" barriers at each checkout station to protect employees and the public.

- Measures to Prevent Unnecessary Contact.
 - Restrict self-serve items that are food-related.
 - Lids for cups and food-bar type items are provided by staff; not for customers to grab and go.
 - Bulk-item food bins are not available for customer self-service use.
 - Employees will wear non-surgical masks or face coverings that completely cover the nose and mouth whenever possible.
 - Impose one-way aisle restrictions to support social distancing.

- Measures to Increase Sanitization.
 - Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets. Provide trash receptacles for these items immediately after use.
 - Employee(s) assigned to disinfect carts and baskets after each use or before each use.
 - For customers, provide tissues, no-touch waste bins, and alcohol-based hand antiseptic rubs (with at least sixty percent (60%) ethyl alcohol as the active ingredient) at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside.
 - Disinfect between each customer at checkout stations, including payment portals, pens, styluses, self-checkout touch screens, cashier hands, shopping cart handles.
 - Disinfect workstations, cash registers, and other shared work areas between shifts or before use by another employee.
 - At a minimum, disinfect all high-contact surfaces hourly. This includes conveyor belts, cashier stations, door handles, food service counters.

16. **Retail and Wholesale Trades.** All retail and wholesale trades will comply with the following restrictions and limitations:

- Maintain signage to remind and help individuals stand at least six (6) feet apart, including outside in line, and in the store check-out lines. Make regular announcements to remind customers to follow Social Distancing Protocols.
- Management will establish outside waiting areas, with indicated 6-foot separation points, for customers once facility capacity is met. Such will be overseen by a designated member of staff.
- Staff will wear non-surgical masks or face coverings and gloves (“PPE”).
- Staff will wear PPE when handling merchandise.
- Carts and baskets will be disinfected after each use.
- Maximum number of customers must be such that a 6-foot distance between patrons and employees can be easily maintained (1 person per 100 square feet).

- Provide hand sanitizer at checkout counters and at other locations throughout the store and immediately outside the store.
- Limit purchase quantities on certain goods selling out quickly; this will help maintain ability to meet needs of patrons and will also help limit crowds and lines.
- Clothing, which has been tried or handled, will be set aside in a designated “decontamination area” away from the public and steamed at 200-300 degrees Fahrenheit and placed on an established holding rack for twenty-four (24) hours before returning to the floor.
- Management will rearrange or remove fixtures and displays to accommodate current Social Distancing Protocols.
- Management will allow product testing and/or sampling only when administered by staff utilizing PPE and disposable utensils/implements.
- Management will place signs in visible locations directing customers not to open products. Suggested wording: *“Due to COVID-19, please do not use testers without the guidance of a sales associate.”*
- Set an established daily window of time for high-risk groups to come in without pressure from crowds.
- Discourage bringing kids or strollers in stores when possible to allow as much space as possible in aisles.
- Install a clear plexiglass/physical screen or barrier between cashier and customers checking out items.
- Impose one-way aisle restrictions to support social distancing.
- All common areas will be cleaned after each use or every two (2) hours as necessary; cleaning logs will be created and maintained.
- Front doors to establishment will be kept open as much as possible to limit touchpoints for customers.

- Public restrooms will be cleaned and sanitized every two (2) hours; cleaning logs will be created and maintained.
- Management will close off side by side urinals, toilets, and sinks within public restrooms so as to establish appropriate social distancing.
- Management will restrict staff restrooms within the establishment to staff and will be sanitized after every use or at least every two (2) hours; cleaning logs will be created and maintained.
- Management will encourage online ordering and pickup curbside where possible.
- Businesses that serve soft drinks and/or coffee will secure all receptacles, lids, straws, etc. behind the counter in a secure location and only provided to customers by staff in PPE.
- Businesses with children’s playgrounds, mechanical rides, or other such “play” areas on-premise, will keep such areas and items closed till instructed otherwise by the Health Department.

17. Home Residential Services. All home residential services will comply with the following restrictions and limitations:

- Inquire if homes have symptomatic individuals residing therein and use extra caution. Request that home owners and guests vacate the premises when/where possible if they are not needed on site to allow businesses to perform duties.
- Limit of 1-2 staff per home/job on-site. Minimize on-site time and interaction to only when necessary for performing a job.
- Staff will travel to each job in separate vehicles with one person per vehicle, unless individuals live in the same household, in which case, they can share a vehicle.
- Products that can be delivered safely and securely outside of a residence should be done so to minimize contact with individuals and promote social distancing.
- Wash and sanitize hands before and after leaving a home.
- Wear a non-surgical mask or face covering that completely covers the nose and mouth whenever possible.

- Wear protective gloves, changing between each home.
- Sanitize tools after completing work at each home.

18. **Realtors.** All realtors will comply with the following restrictions and limitations:

- Realtors, clients, or other related real estate services are to travel in separate vehicles to any real estate related service or transaction.
- Real estate offices will be managed so that it can only be open to the agents/employees or clientele of an agent that are a part of that office. Office occupancy will be limited and managed so that no more than (ten) 10 individuals will be in the office at any one time. Any client meetings in offices and Sales Gallery's meetings, shall be by appointment only.
- The Park City Board of Realtors will place this Summit County Public Health Order visibly on its website for the review and acknowledgment by its membership.
- Public Open Houses will continue to remain suspended during the Stabilization/Orange phase.
- Real estate transactions will be conducted electronically whenever possible. Private, in-person transactions will be limited to property showings or activities that cannot otherwise be accomplished electronically. When in-person meetings are necessary, such as showing a home, social distancing and CDC guidelines will be observed.
- Prior to meeting in-person with any potential client, agents/employees will ask clients prior to meeting if they have: (i) tested positive for COVID-19; (ii) had any in-person contact with a person who has tested positive for COVID-19; or (iii) had any symptoms of COVID-19. If any of these questions are answered in the affirmative, the agent/employee will not meet with the client. Washing hands can be frequently with soap and water for at least 20 seconds. If soap and water aren't available, an alcohol-based hand sanitizer can be used.

- When doing a walk-through of a property, agents/employees will avoid, to the degree practicable, touching items in the property such as doorknobs, light switches, bathrooms, kitchen appliances, etc. Said items which must be touched can be cleaned/sanitized following the meeting/walk-through.
- In working with clients agents/employees will take every precaution for safety by providing hand sanitizer, or soap and water for clients when meeting with them.
- The number of people in a residence being shown to a buyer will always be limited to potential buyer/buyer's family and buyer's agent.

19. **Waste Management, Remediation, and Recycling Services.** All waste management, remediation, and recycling services will comply with the following restrictions and limitations:

- Hourly staff clock-in by mobile device or shared device, disinfected before/after each shift.
- Staff will use non-surgical mask or face coverings and gloves when working in confined environments with others when social distancing or physical contact with materials is not possible.
- Common areas/break rooms/office will observe effective social distancing, dispersed use and frequent cleaning.
- Maintain social distancing (6 feet) from public. Limit staff and public in common areas to maintain social distancing. Customer access to enclosed and restricted areas is prohibited.
- Eliminate public access to office facilities where possible. Vendors and general public should be restricted from entering office facilities; only allowing public access to designated areas. Maintain good ventilation of facilities in public areas.
- Team lunches will be staggered where possible to maximize social distancing. Where applicable, staff should operate in separated teams to limit exposure to others.

- All equipment and facility contact surfaces will be sanitized daily, between shifts, and between operators when possible. Minimizing equipment use by multiple operators and disinfecting contact surface when equipment must be shared.
- Staff will avoid multiple occupancy of vehicles whenever possible. If multiple occupancy cannot be avoided, non-surgical masks or face coverings will be required.
- The public sale of goods or items set aside for reuse/re-purpose or resell will be surface cleaned with disinfectant or quarantined for a minimum of seventy-two (72) hours.
- Post signs limiting the number of public or vehicles in specific areas to maintain applicable Social Distancing Protocols.
- Proper PPE (non-surgical mask or face covering and gloves) should be used for physical cleanup of wastes and recycling placed outside the designated containers.

20. **Administrative and Support Services.** All administrative and support services will comply with the following restrictions and limitations:

- General Standards for Operation
 - Employees are encouraged to clean and disinfect their own workspace throughout the work day.
 - The shipping and receiving function will be organized to maintain six (6) feet distancing and minimize contact between staff and vendors. Whenever possible, digital or no-touch logs will be used to confirm receipt. Digital screens will be disinfected after each use.
 - Unmanned entrances and exits with keypads will be disinfected on a regular basis.
 - Whenever possible, employee workspaces will be organized to allow for six (6) feet of distancing, such as staggering workstations, avoiding face-to-face positioning, and/or staggering shift start/end times. When it is not possible to allow for six (6) feet of distancing, employees will be required to wear non-surgical masks or face coverings.
 - Breakrooms should be arranged to allow maximum social distancing, including arranging of tables and chairs and staggered break schedules.
 - Employees will not congregate during breaks.

- Avoid communal areas (kitchen, bathrooms, mail room, copiers, water cooler, etc.) when other staff are present.
- Ensure proper sanitation supplies are available to employees.
- Wipe down any doorknob or surface touched at the office outside of employee workstations.
- Management is highly encouraged to allow employees who are in a highly vulnerable population (age 60+), who are immune-compromised, or who have immune-compromised family members, spouses, partners, or roommates to work from home.
- Housekeeping
 - *Vacant Vacation Homes*: It is highly recommended (subject to rental schedule) that employees delay entering the home for forty-eight (48) hours after the occupant departs.
 - *Occupied Privately Owned or Rented Premises*: It is highly recommended that the owner/ renter/ lessee stay in a different room while the employees are working or requesting that the owner/ renter/ lessee vacate the premises (i.e. take a walk, run an errand or other activity) while the employees are working. If the occupant is unable to leave the room, Social Distancing Protocols will be followed and the employees will wear PPE.
 - Employees will complete the *International Sanitary Supply Association's* on-line certification for Coronavirus cleaning. See <https://www.issa.com/education/cleaning-for-infection-prevention/coronavirus-prevention-and-control-for-the-cleaning-industry>

21. **Arts and Entertainment.** All arts and entertainment businesses, including special events, mass gatherings, sporting events, parades, concerts, theatres, museums, zoos, aquariums, aviaries, and botanical gardens, will comply with the following restrictions and limitations:

- Facilities and venues will operate with no more than twenty (20) people gathered. Social Distancing will be followed and practiced at all times including six (6) feet within groups, and ten (10) feet between groups.

- Management will identify a workplace coordinator who is responsible for COVID 19 related issues and impacts to the business or organization. This includes communication, operations and cleaning supplies/schedule, required and recommended PPE per Health Department as part of uniform, and a protocol for reporting illness to management for staff, volunteers, patrons and performers or other contractors.
- Prioritize touch-less payment, ticketing, playbills, and waste (ie, no lid to touch on garbage/recycle receptacles). Disinfect between transactions at facility stores/gift shops. Trash and Waste receptacles or other high touch items will not have lids and be emptied prior to overflow.
- Staff and volunteers are strongly encouraged to wear non-surgical masks or face coverings. Employee should wear gloves, if possible.
- Management should focus on local residents. Some attendees may participate from outside of Summit County, but focus should be on local attendees.
- Facility will be cleaned and sanitized throughout the day and at the beginning of each day.
- Additional attention will be concentrated in areas where staff/patrons are using shared space (ex. theatre seats, galleries, museums, interactive displays).
- Staff will ensure patrons do not congregate in lobby/general areas, around or near restrooms, or when leaving.
- Floor plan layouts will be created to allow social distancing requirements. These will be made available to the Health Department upon request. When possible, work in teams to reduce exposure across all staff.
- Management will have seating charts (reserved seating) for performances to ensure social distancing practices are maintained and staff/volunteers understand such arrangements. Management will maintain a log of attendees/participants/ticket holders by program/show digitally. This should include full name, county of residence, and contact information. This information will be made available to the Health Department upon request.
- During performances it is recommended that a staff or volunteer assist in restrooms to ensure restrooms are not clustered, handwashing is performed, and supplies and facility is adequately clean and stocked.
- Outside of performances, restrooms should be regularly checked to ensure the facility is clean and adequately stocked.

- Staff or volunteers will escort or usher patrons into and out of performances or screenings and monitor patrons for compliance in gallery/museum settings. When possible, have various entry and exit points. This will prevent clustering in doorways. Staff or a volunteer should escort or usher patrons into and out of shows or galleries to ensure proper distancing. There may be some scenarios when an usher isn't needed (such as a gallery or museum setting), in which case staff or a volunteer will observe patrons to ensure their compliance with social distancing practices.
- Staff will have the authority to ask patrons to leave facility if they believe they are ill or have symptoms of illness.
- Youth/Children should be supervised by a designated adult or guardian if participating in programs. If children cannot be accompanied by an adult, previous arrangements must be made with management.
- All takeaway marketing, ticketing and playbills will be paperless (digital). A master copy of these types of materials may be displayed behind a protective surface for patrons who do not have the ability to access digital platforms. Playbills, tickets or other brochures will be digital. Pre-purchase of tickets or participation is strongly encouraged. Continue digital participation options for patrons who are not comfortable in participation. This includes those who are immune compromised or otherwise highrisk.
- Use of communal materials or equipment must follow strict cleaning procedures after each use (i.e.; art supplies, instruments, equipment, exhibits, costumes, etc.). At all possible costs, management should work with patrons to use their own personal supplies and equipment (not share).
- Allow staff to continue telecommuting when they do not need to be present in the workplace. Staff should not linger in the workplace if they are not working. Continue to promote customers calling-in for business that does not require contact (i.e.; purchase tickets).
- Management will follow Food Service Protocols.
- Management will follow Retail and Wholesale Trades Protocols for gift shops and sale of goods.
- Set an established window time for high-risk groups to come in without pressure from crowds and/or separate entrances and queues.

- Participants (e.g., players, performers, actors) in events should have their symptoms checked prior to performance.
- Booths or vendors must be ten (10) feet apart. Handwashing stations are required for every five (5) booths.
- Expanding outdoor venue areas is recommended. Extending times or days over which the activity occurs are also encouraged to reduce gathering numbers and spread out participation when possible.

22. **Manufacturing.** All manufacturing businesses will comply with the following restrictions and limitations:

- Management will instruct all employees to clean their hands often with an alcohol-based hand sanitizer that contains at least 60% ethyl alcohol, or wash their hands with soap and water for at least 20 seconds. Soap and water should be used preferentially if hands are visibly dirty.
- Management will provide soap and water and/or alcohol-based hand rubs on the job site, and shall ensure that adequate supplies are maintained. Place hand rubs in multiple locations to encourage hand hygiene.
- Employees are not to share tools.
- Employees should wear a non-surgical mask or face covering that completely covers the nose and mouth whenever possible.
- Employees will utilize disposable gloves where appropriate. Management will instruct employees to wash hands after removing gloves.
- Management will disinfect reusable supplies and equipment.
- Management will provide routine environmental cleaning (doorknobs, keyboards, counters, and other surfaces).
- Breakrooms should be arranged to allow maximum social distancing, including arranging of tables and chairs and staggered break schedules.

- The shipping/receiving function will be organized to maintain six (6) foot distancing and minimize contact between staff and vendors. Whenever possible, digital or no-touch logs will be used to confirm receipt. Digital screens will be disinfected after each use.
- Arriving shipments will be treated as infected and sanitized, followed by rigorous hand-washing and changing of gloves, if applicable.
- Unmanned entrances and exits with keypads will be disinfected on a regular basis.
- Communal areas will be stocked with hand-wash/sanitation supplies in addition to wipes and other materials to comply with Health Department standards.
- Employees are encouraged to clean and disinfect their own workspace throughout the day.
- Whenever possible, employee workspaces will be organized to allow for six (6) feet of distancing, such as staggering workstations, avoiding face-to-face positioning, and/or staggering shift start/end times.

23. **Warehousing.** All warehousing will comply with the following restrictions and limitations:

- Signs will direct traffic to specific entrances/exits designated for different functions such as shipping and receiving.
- The shipping and receiving function will be organized to maintain six (6) feet distancing and minimize contact between staff and vendors. Whenever possible, digital or no-touch logs will be used to confirm receipt. Digital screens will be disinfected after each use.
- Employees should wear a non-surgical mask or face covering that completely covers the nose and mouth whenever possible.
- Unmanned entrances and exits with keypads will be disinfected on a regular basis.
- Breakrooms should be arranged to allow maximum social distancing including arranging of tables and chairs and staggered break schedules.

- Whenever possible, employee workspaces will be organized to allow for six (6) feet of distancing, such as staggering workstations, avoiding face-to-face positioning, and/or staggering shift start/end times.

24. **Transportation.** All transportation and transit services, including taxis, shuttle services, and cargo, will comply with the following restrictions and limitations:

- Public Transit
 - Staff will have a transparent protective barrier (sneeze guard) between themselves and the public.
 - Drivers and operators will wear a non-surgical mask or face covering.
 - Staff will be provided guidelines for shift changes to properly social distance.
 - Staff will disinfect the driver cab area prior to beginning each shift, during shift changes, and at end of lines.
 - Passengers are directed to board through the rear doors (if available). Passengers with disabilities can still use the front doors.
 - Items left behind by passengers will be collected by operators using disposable gloves and put in plastic bags.
 - Passengers will have a transparent protective barrier (sneeze guard) between themselves and the transit operator.
 - Information will be posted on buses, stops, and transit centers to caution passengers to social distance.
 - High touch surface areas on transit vehicles, such as seats, floors, handrails, strap hangers, and steering wheels, will be disinfected and sanitized daily and at end of lines by drivers and/or staff. Signage will be posted describing the frequency of cleaning so the general public can be made aware of this practice.
 - Transit Centers, including high touch areas that may contain virus such as door handles, floors, seats, bathroom, faucets, tables, chairs, and benches, will be disinfected and sanitized daily by staff. Signage will be posted describing the frequency of cleaning so the general public can be made aware of this practice.
 - Passengers exhibiting COVID-19 symptoms are encouraged to call on demand service for transportation.
 - Transit vehicles will have limited seating to ensure proper social distancing of six (6) feet or greater.
 - Disinfectant wipes will be supplied on transit vehicles for passengers to sanitize their seating area.

- Passengers are recommended to wear non-surgical masks or face coverings while riding transit vehicles.
- Private Transportation (including RideShare)
 - Vehicles limited to single person or single-family use. Passengers in larger vehicles, such as vans and buses, will observe social distancing by sitting six (6) feet from the driver and other passengers during transportation.
 - No passengers allowed in the front seat.
 - Avoid using the recirculated air option for the car's ventilation during passenger transport; use the car's vents to bring in fresh outside air and/or lower the vehicle windows.
 - All drivers are required to wear non-surgical masks or face coverings and disposable gloves (to be safely removed and disposed of between rides). This includes wearing the non-surgical mask or face covering and gloves while empty.
 - Passengers displaying symptoms should not enter the vehicle - Ask passengers if they have symptoms - do not carry those exhibiting symptoms (does not apply to NEMT providers).
 - Any cash tips received by the driver will be placed in a plastic bag and will be sanitized before being distributed to the driver. After placing money in the bag, driver must use hand sanitizer or replace their gloves with clean ones before driving again.
 - Drivers can request that all passengers wear non-surgical masks or face coverings. When possible, drivers could have masks available for purchase. Each company may adopt their own policy prohibiting non-masked passengers.
 - Passengers should be asked to handle their own luggage, personal belongings, personal items, and bags during pick-up and drop-off. When contact with items occurs, drivers will use disposable gloves for each instance of baggage handling and sanitize their hands afterwards. Drivers will keep a distance of at least six (6) feet from passengers when outside the vehicle.
 - All shared amenity items will be removed. Single use items must be kept in the center console to prevent multiple handling between passengers.

- Clean and disinfect frequently touched surfaces in the vehicle at the beginning and end of each shift. All door handles, armrest, cup holders seat belt clasps, and surfaces will be wiped with sanitizer by the driver between each ride. The driver must then sanitize their gloves or put on new gloves before continuing to drive. Drivers will have within the vehicle cleaning and disinfectant spray or disposable wipes, and disposal trash bags when transportation services are being provided.
- Private transportation will adhere to CDC industry guidelines.
- Cargo (UPS, FedEx, and other parcel delivery)
 - When entering a common hallway or building space, employees will wear a non-surgical mask or face covering, and avoid unnecessary contact with people or items. Observe Social Distancing Protocols.
 - Use a disposable cloth or towel to open mailboxes and immediately dispose after each use.
 - Employees will comply with the following additional protocols:
 - No contact with pets or household animals.
 - Contactless deliveries.
 - Maintain a distance of six (6) feet from individuals while making deliveries.
 - Limit contact with surfaces such as doorbells, handles, and door knockers. Drivers should not use hands to open doors or use a disposable cloth or towel to touch surfaces and immediately dispose after each use.
 - Do not share tools or pens.
 - Use local facilities, not open to the public, for breaks.
 - Utilize same-route assignments to limit exposure for drivers to new areas.
 - Management will adhere to CDC Guidelines for Mail and Parcel Delivery Drivers.

Section 6. **Closures.** All hot tubs, spas, saunas, steam rooms, locker rooms, bike share, dog parks, and leisure swimming pools will be closed to members, guests, patrons, and the general public.

Section 7. **Public and Private Gatherings Prohibited.** All public and private gatherings of more than twenty (20) people are prohibited.

- A. This prohibition of gatherings will not apply to critical government services, such as fire, police, emergency response, and court services, or to other necessary services, such as hospitals, domestic violence shelters, homeless shelters, licensed or contracted residence care providers, grocery stores, stores that sell other commodities, restaurants, gas stations,

convenience stores, building and construction worksites, and the shipping, transportation, and airline industry.

- B. This prohibition of gatherings will not apply to members of the same household or living unit.

Section 8. **Conflicts.** In the event of a conflict between the Mandatory Business Practices and the Business Specific Protocols, the more restrictive protocol or practice shall control.

Section 9. **Effective Date; Duration.** This Order shall become effective at 12:01 a.m. on May 1, 2020, and will continue to be in effect until 11:59 p.m. on July 1, 2020, or until it is extended, rescinded, superseded, or amended in writing. This Order shall be re-evaluated in fourteen (14) calendar days. Should scientific data indicate that the spread of COVID-19 in Summit County has substantially increased, the County may reinstitute the Stay-at-Home Order.

Section 10. **Publication.** This Order shall be on file for public inspection with the Summit County Clerk and the Summit County Health Department.

Section 11. **Enforcement.** The County Sheriff and Chiefs of Police within the County are directed to ensure compliance with and enforce this Order. Notwithstanding such, the purpose of this Order is to protect individuals' health and not to hold them criminally liable. Discretion will be used in the citing and prosecution of violations of this Order.

Section 12. **Appeal.** This Order may be appealed to the Summit County Board of Health within ten (10) calendar days in accordance with Summit County Code of Health §1-1-9.

ORDERED, APPROVED, ADOPTED, and PASSED, and published, this 30th of April, 2020.

ATTEST:

SUMMIT COUNTY COUNCIL



Kent Jones
Summit County Clerk



Doug Clyde, Chair

APPROVED AS TO FORM



Margaret H. Olson
Summit County Attorney

VOTING OF COUNTY COUNCIL:

Councilmember Carson	<u>Aye</u>
Councilmember Robinson	<u>Aye</u>
Councilmember Clyde	<u>Aye</u>
Councilmember Armstrong	<u>Aye</u>
Councilmember Wright	<u>Aye</u>

BY ORDER OF THE SUMMIT COUNTY MANAGER



Thomas C. Fisher
Summit County Manager

BY ORDER OF THE SUMMIT COUNTY HEALTH OFFICER



Richard C. Bullough, PhD
County Health Officer